Ada County Job Description

Paramedic Job Family

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<th>Non-Exempt</th>
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GENERAL SUMMARY
Provides advanced-level medical care including evaluation, treatment and stabilization to the ill and injured. A Paramedic has a comprehensive knowledge base and is able to diagnose and provide care for a broad range of medical emergencies.

DISTINGUISHING FEATURES OF THE CLASS
A Paramedic has certification and/or licensure as a Paramedic and provides advanced-level medical care.

A Community Paramedic supports existing health services by providing integrated health services in partnership with other health professionals; extends access to health services delivery in underserved and general populations, including primary care, public health, disease management, prevention and wellness, and mental health.

ESSENTIAL FUNCTIONS

Paramedic

- Provides and directs efficient and effective medical care to the ill and injured;
- Operates emergency vehicles and transports patients to appropriate medical facility;
- Communicates effectively with necessary parties including paramedic, dispatch, hospital, police and fire personnel;
- Maintains Patient Care Reports, files and forms;
- Maintains records of vehicles, supplies, training and daily work;
- Ensures the quality and accuracy of care provided by EMTs;
- Cleans and maintains equipment, vehicles and living quarters.

Community Paramedic

- Performs essential functions of a paramedic;
- Examines, screens, treats and coordinates health services for patients;
- Conducts post-hospital release follow-up care including, but not limited to, monitoring medication, dressing changes, and checking vital signs;
- Observes, records, and reports to physician, patient’s conditions and reactions to drugs, treatments, and significant incidents;
- Conducts patient education, including diabetes prevention/treatment, hypertension, Congestive Heart Failure (CHF), Chronic Obstructive Pulmonary Disease (COPD), falls assessment, injury evaluation, geriatric frailty visits, and nutrition;
- Administers patient care consistent with department protocols and physician orders;
- Coordinates appointments and follow-up with physicians and hospitals;
- Develops and completes appropriate reports and templates for the Community Paramedic Program;
- Attends meetings as requested and available.

ADDITIONAL FUNCTIONS
• Provides training to personnel;
• Performs technical rescues;
• Performs other related functions as assigned.

JOB REQUIREMENTS

Paramedic
• Must possess and maintain State Licensure as Paramedic;
• Must possess and maintain Basic Life Support (BLS), Cardio Pulmonary Resuscitation (CPR), Pediatric Advanced Life Support (PALS) and Advanced Cardiac Life Support (ACLS) certifications;
• Must maintain a high degree of academic and practical knowledge in emergency paramedicine, and must attend sufficient continuing education classes, courses and seminars both on and off duty to maintain paramedic certification, as required by the State of Idaho;
• Must possess and maintain a valid driver’s license;
• Knowledge of the street systems, addresses and physical layout of Ada County;
• Knowledge of rescue and emergency medical equipment;
• Skill in performing technical medical skills with a high degree of accuracy;
• Skill in understanding and effectively dealing with emotional and medical needs of patients;
• Skill in addition, subtraction, multiplication, and division of all units of measure;
• Ability to diagnose and treat a medical emergency with a high degree of accuracy;
• Ability to maintain a professional and objective approach to the care of ill or injured persons;
• Ability to learn new concepts in rescue techniques, medical skills and pre-hospital care;
• Ability to perform basic maintenance of rescue and medical equipment;
• Ability to read and interpret a variety of documents;
• Ability to solve problems and deal with a variety of variables in situations where only limited standardization and resources exist;
• Ability to understand and follow verbal and written instructions and orders;
• Ability to maintain a professional attitude when representing the Department;
• Ability to establish and maintain effective working relationships;
• Ability to safely drive and operate emergency vehicles;
• Ability to work twelve (12) hour shifts;
• Regular and punctual attendance is required to ensure timely and quality emergency response services.

Community Paramedic
• In addition to the above;
• Three years’ experience as a Paramedic;
• Successful completion of the Community Paramedic class and clinical portion;
• Continuous improvement and clinicals as assigned or requested to maintain proficiency in areas of focus for the program.

OTHER REQUIREMENTS
• This position has been designated safety sensitive and therefore the incumbent is subject to random drug testing;
• The incumbent will be issued and must wear Department uniforms while on duty and be responsible for the maintenance and cleaning of both dress and safety uniforms, as well as all issued equipment;
• Required to carry a Department issued pager in order to receive immediate notification of a disaster or multiple casualty incidents.

WORK ENVIRONMENT AND PHYSICAL DEMANDS
• The incumbent is required to operate emergency medical vehicles, move medical equipment and extract injured persons from a wide variety of situations involving vehicular, industrial and residential accidents, injuries or illness;
• At times the work requires movement over various types of terrain (hilly, steep, rocky, rough, and/or wet/slippery surfaces);
• The incumbent must be able to carry or help carry someone from the site of the illness or injury to the mode of transportation (vehicle/helicopter) and attend to patient while in transport;
• Must be able to lift, carry, push, and/or pull up to 125 pounds (250 pounds with assistance);
• The incumbent must see, hear and communicate with the patient in order to perform a physical assessment;
• Work is typically performed in 24-hour shifts or combination of 12 and 24 hour shifts for a total of 48 hours per week.

DISCLAIMER:
To perform this job successfully, an individual must be able to perform the essential functions satisfactorily with or without reasonable accommodation. The above statements are intended to describe the general nature and level of work being assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of individuals in the job. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice.

Adopted: 10/13 C.Harris